

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 14th JUNE 2017
IN THE PARISH HALL**

(to be approved at the meeting on Wednesday 12th July 2017)

Present:

Councillors P Murphy Wade, Vice Chairman
 Mrs B Ashcroft
 J Pearson

The Vice Chairman opened the meeting and then suspended Standing Orders to go to Agenda Items 3, 5 (Public Participation and Policing of the Area) before returning to the meeting.

| | |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2017/11 | <p>To pass as a true record the Minutes of the meeting of the Council held on Wednesday 10th May 2017 and also the pass the Minutes of the Annual Meeting of the Parish Council held the same evening.</p> <p>Resolved: To amend Minute 7 of the Annual Meeting of the Parish Council to show Cllr Brenda is a Governor of Garswood Primary School For the Vice Chairman to sign the above Minutes of the two meetings as a true record</p> |
| 2017/12 | <p>To Note Apologies for Absence Cllrs: K and Mrs S Cleary, Mrs S Murphy B Pilkington, B Porter</p> <p>Resolved: to note the above</p> |
| 2017/13 | <p>*Public Participation The following issues were raised: Query re the additional £5 charge for those not paying for green bin collection online. Cllr Pearson agreed to liaise with St Helens Council in relation to this. Camp Lane – pavement is only one person wide but hedges on the side where horses are needs cutting to keep the pavement unobstructed. Also hedges on Garswood Road are causing obstruction. Three residents proposing to run a Dementia Café at St Andrew’s Hall, spoke of their intention for this to build links socially, spiritually and provide support for carers. They already have some donations but would like to purchase some specialist equipment and resources and will submit a funding application for consideration at the next meeting of the Parish Council. Cllr Pearson commented support is needed for those suffering from this condition.</p> <p style="text-align: center;">for information only, issues that require further discussion will appear on the Agenda of a future meeting</p> |
| 2017/14 | <p>To Receive Declarations of Interest from Member There were no Declarations of Interest</p> <p>Resolved: to receive and note above Declaration</p> |
| 2017/15 | <p>* Policing of the Area PC Beardsworth had submitted the following crime report: Theft from motor vehicles – 3, ASB – 3 no reported burglaries or theft of motor vehicle. She commented that crime reports are looking great. She had also commented on the difficulties of attending meetings. Attendance each quarter rather than each meeting was discussed as a possible solution.</p> <p style="text-align: center;">for information only, issues that require further discussion will appear on the Agenda of a future meeting</p> |
| 2017/16 | <p>*Chairman, Councillors and Clerk’s Updates The Clerk had submitted a written update</p> |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----|--------|-----|-----|--------|-----|-------------------|--------|-----|---------------------------|--------|-----|----------------------------|--------|-----|------------|--------|-----|-------------------|-------|-----|------------------------|---------|-----|-------------|--------|-----|--------------------|--------|-----|----|-------|-----|---------------------------|--------|-----|---------------------------|--------|-----|------------------|--------|
| | <p>Cllr Paul Murphy Wade reported on his attendance (on behalf of the Parish Council) to Garswood Dance's Show at the Theatre Royal – he commented on the standard of performances and the wealth of local talent of all ages.</p> <p>for information only, issues that require further discussion will appear on the Agenda of a future meeting</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017/17 | <p>To Note the Decisions of the Planning Committee</p> <p>Applications: P/2017/0480/ 8 Manor Close Two-storey side extension.</p> <p>Decisions: P/2017/0282/FP3 Birch Grove Playing Field Billinge Road To provide a concrete base to accommodate gym equipment, along with pedestrian link path.</p> <p>Granted</p> <p>Withdrawn: P/2017/0299/OUP 1 Abinger Road Outline application for the erection of 1 no dwelling all matters reserved except access and landscaping. 06-Apr-17 01-Jun-17 Withdrawn No comments have been submitted in relation to the above</p> <p>Resolved: to receive and note the above update from Planning Committee</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017/18 | <p>To Pass Accounts for Payment/Receive Financial Update</p> <table border="0"> <tr><td>426</td><td>Eon</td><td>646.84</td></tr> <tr><td>427</td><td>Eon</td><td>184.10</td></tr> <tr><td>428</td><td>Clerk June Salary</td><td>941.14</td></tr> <tr><td>429</td><td>Sports Assistant June Sal</td><td>326.00</td></tr> <tr><td>430</td><td>Cleaner PH & CH - June Sal</td><td>483.86</td></tr> <tr><td>431</td><td>HMRC (May)</td><td>409.91</td></tr> <tr><td>432</td><td>SMART Pension-May</td><td>24.20</td></tr> <tr><td>433</td><td>Zurich Insurance 17-18</td><td>2471.55</td></tr> <tr><td>434</td><td>British Gas</td><td>493.51</td></tr> <tr><td>435</td><td>HMRC (bal 2016/17)</td><td>372.57</td></tr> <tr><td>436</td><td>UU</td><td>36.49</td></tr> <tr><td>437</td><td>Cannon (17/18 charges) CH</td><td>607.51</td></tr> <tr><td>438</td><td>Cannon (17/18 charges) PH</td><td>597.41</td></tr> <tr><td>439</td><td>Clerk – Sundries</td><td>104.30</td></tr> </table> <p>Resolved: to pass the above schedule of accounts for payments (£7699.39) and note no S137 payments To receive Bank Reconciliation and Analysis of Income and Expenditure</p> | 426 | Eon | 646.84 | 427 | Eon | 184.10 | 428 | Clerk June Salary | 941.14 | 429 | Sports Assistant June Sal | 326.00 | 430 | Cleaner PH & CH - June Sal | 483.86 | 431 | HMRC (May) | 409.91 | 432 | SMART Pension-May | 24.20 | 433 | Zurich Insurance 17-18 | 2471.55 | 434 | British Gas | 493.51 | 435 | HMRC (bal 2016/17) | 372.57 | 436 | UU | 36.49 | 437 | Cannon (17/18 charges) CH | 607.51 | 438 | Cannon (17/18 charges) PH | 597.41 | 439 | Clerk – Sundries | 104.30 |
| 426 | Eon | 646.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 427 | Eon | 184.10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 428 | Clerk June Salary | 941.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 429 | Sports Assistant June Sal | 326.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 430 | Cleaner PH & CH - June Sal | 483.86 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 431 | HMRC (May) | 409.91 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 432 | SMART Pension-May | 24.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 433 | Zurich Insurance 17-18 | 2471.55 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 434 | British Gas | 493.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 435 | HMRC (bal 2016/17) | 372.57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 436 | UU | 36.49 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 437 | Cannon (17/18 charges) CH | 607.51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 438 | Cannon (17/18 charges) PH | 597.41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 439 | Clerk – Sundries | 104.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017/19 | <p>Approval of Sections 1 and 2 of the 2016/17 Annual Return</p> <p>Copies of the above sections of the Annual Return had been circulated with the Agenda and Members approval of Section 1 was requested and subsequently approval of Section 2</p> <p>Resolved: To approve Section 1 of the Annual Return 2016/17 To approve Section 2 of the Annual Return 2016/17</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017/20 | <p>Draft Policy/Procedure for the Collection of Sundry Debts</p> <p>The draft Policy/Procedure for the Collection of Sundry Debts was circulated to Members and approval requested. Several queries were answered by the Clerk and it was then proposed to approve the above document. The Clerk further proposed to now make small amendments to the Financial Regulations and Business Risk Assessment to include mention of this policy.</p> <p>Resolved To approve the above Policy For amendments to Financial Regulations and Business Risk Assessment to be approved at the next meeting</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2017/21 | <p>Seneley Green Carnival</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Cllr Murphy Wade updated the meeting following the recent planning meeting for the above event and proposed for Parish Council to agree up the £600 of support for this whole community event (exact costs are not yet known but may include: Insurance, Certificates/medals for Carnival Queen, hire of tables and chairs-all to be organised by the Clerk and reported back at next meeting)</p> <p>Resolved: To approve financial support for this event (up to £600) For the Clerk to report back details of expenditure at next meeting</p> |
| 2017/22 | <p>Update on Halls</p> <p>The Clerk reported the Condition Surveys requested in March are outstanding but our responsive repairs contractor is able to procure these on our behalf and she will be meeting with one of their contracts managers between now and next meeting.</p> <p>The Clerk reported the 70/30 split on the repair and maintenance of car parks serving community hall/health centre had been agreed in principle but it was proposed for this to commence after the current repairs have been done. The Clerk had counter proposed an immediate commencement of this agreement due to the time that had passed since the original request and a response to this is awaited. am awaiting response</p> <p>Resolved: to note the above upate to include this item on the Agenda for the next meeting</p> |
| 2017/23 | <p>Newsletter</p> <p>Summary of contents of the newsletter were given in the Clerks Update and the following were proposed as additional content: Cllr Joe Pearson becoming Mayor of St Helens A plea to discover who the volunteers are in the village, asking residents to please let us know if they or anyone they know carries out voluntary work on a regular basis.</p> <p>Resolved: to approve the content with the above additional items</p> |
| 2017/24 | <p>Volunteers' Evening</p> <p>The above had been proposed at a previous meeting. The Clerk requested clarification of invitees, date, format and presentation items. A proposal of The Bluebell in October and to include buffet and a drink along with presentation in recognition of their time and commitment was put forward for consideration. A survey of the Bluebell would need to be undertaken to assess capacity and layout..</p> <p>Resolved: For the Clerk to undertake the survey of The Bluebell to assess suitability and capacity To hold in October (buffet, drink and presentation) – specific date to be agreed To await any nominations/notifications of volunteers as a result of the newsletter item To agree the invitee list at the August meeting</p> |